



R-P-FOR-03/12



ARRIVAL STATEMENT

The
Student.....

has been registered in the date detailed below.

.....

(day/month/year)

At the following law firm

(Name of the hosting institution)

Done at....., in

Signature and official stamp

| Basic information about Data Protection | |
|---|--|
| Responsible | Il·lustre Col·legi de l'Advocacia de Barcelona (ICAB) CIF: Q-0863003-J DPD Contact: dpd@icab.cat |
| Purpose | Management of courses and masters of the ICAB. Provide the students of the Master of Access and the young lawyers with practical training in the international field. Contribute to the ongoing training of collegiate and collegiate members. |
| Legitimation | On the basis of the contract for the provision of training services, Law 2/1974 of February 13, on Professional Associations, Law 7/2016 of May 31 of the year of the Profession, the Statutes of the Bar Association of Barcelona and the unequivocal consent for assignments that are not authorized by law. |
| Recipients | Law firm where students will do the internships and to the European Commission through the Mobility Tool platform |
| Rights | Access, rectify and delete the data, as well as other rights, as explained in the additional information of the data protection policy |
| Additional Information | For further information about the data protection policy, please see below. |

Application for authorization for non-members or non-Associates of the ICAB:

Yes / **No**: I authorize the processing of my personal data in order to receive information by post and electronically about the Services and activities of the ICAB that are not directly related to the provision of the requested training service.

If you are an ICAB member or associate, you can always oppose the processing of your data for this purpose and we will stop sending you information about the services and training activities of the ICAB that are not directly related to the provision of the requested training service, by sending an email to dpd@icab.cat

ADDITIONAL INFORMATION OF THE DATA PROTECTION POLICY

Who is responsible for the processing of your data?

Identity: Il·lustre Col·legi de l'Advocacia de Barcelona (ICAB)

CIF: Q-0863003-J

Address: Calle Mallorca, num. 283, 08037 Barcelona

Telephone: 93 496 18 80

DPD Contact: dpd@icab.cat

For what purpose do we treat your personal data?

The ICAB treats the information provided to us for the management of training services and with the possibility of processing the ERASMUS + grant from the European Commission and sending you information about our services and ICAB activities that are not directly related to the provision of the training service.

How long will we keep your data?

These data are kept until the fulfilment of the contractual obligations or until the consent is revoked except the data that are necessary to comply with legal and statutory obligations such as the limitation periods for possible legal responsibilities based on the treatment performed.

What is the legitimacy for the treatment of your data?

The legal basis for the treatment of your data is the execution of the contract for the provision of the training service.

The data will be transferred to international law firms and the European Commission and universities with their prior consent. The legal basis for sending by post and electronically, to students and associates, information about our services and activities of the ICAB that are not directly related to the provision of the requested training service is the legitimate interest due to its statutory status. The legal basis for sending by post and electronically, to non-members or non-members, information about services and activities of the ICAB that are not directly related to the provision of the requested training service is the consent.

The categories of data that are treated are:

Identification data, codes or identification keys, postal or electronic address, financial, academic and professional information.

What are your rights when you provide us with your data?

- Anyone has the right to obtain confirmation about whether the ICAB is processing personal data that concerns him, or not.
- The interested persons have the right to access their personal data, as well as to request the rectification of inaccurate data or, if necessary, request its deletion when, among other reasons, the data is no longer necessary for the purposes that were collected.
- In certain circumstances, interested parties may request the limitation of the processing of their data, in this case we will only keep them for the exercise or defense of claims.
- In certain circumstances and for reasons related to their particular situation, the interested parties may oppose the processing of their data. The ICAB will stop processing the data, except for compelling legitimate reasons, or the exercise or defense of possible claims.
- Interested parties may request the portability of their data in automated support to another of the responsible in the cases of treatments allowed by the RGD.
- At the time of cancellation of data, we will only keep them blocked in compliance with legal obligations.

The interested party, voluntarily by checking the corresponding box, authorizes the use by ICAB of their data to process the ERASMUS + scholarship. At any time, you can revoke the consent for the use of your data by sending an email to dpd@icab.cat No automated decisions will be made based on this profile.

The information you have provided will be processed by the ICAB in accordance with the purposes described in this document, and in this regard you are informed that you may exercise your rights of access, rectification or deletion, or limitation to its treatment, and oppose to the treatment, as well as the right to the portability of the data to the following e-mail address rgpd@icab.cat, without prejudice to its right to also submit a claim to a control authority, such as the Catalan Data Protection, at Rosselló Street 214, Esc. A, 1r. 1a., 08008 Barcelona, and telephone 935527800. In any case, you may withdraw your consent at any time without the withdrawal affecting the legality of the treatment based on the consent before its withdrawal.